

Groveland Municipal Light Department
Minutes of Meeting
November 18, 2015

Present: K. Cross, Sean LaBelle, S. Daniels, M. Cloutier, and M. Croteau

Time Started: 4:07 p.m.

The Pledge of Allegiance was performed by all present.

Approval of the Agenda:

- Motion to approve by S. Daniels.
- 2nd by S. LaBelle.
- All in Favor.

Approval of Regular Session Minutes from the October 21, 2015 meeting:

- Motion to accept the minutes by S. Daniels.
- 2nd by S. LaBelle.
- All in favor.

Approval of Warrants 16-21:

- Motion to approve by S. Daniels.
- 2nd by S. LaBelle.
- All in favor.

LED Lighting:

- M. Cloutier would like to mandate in new developments as a standard to have LED lighting, if there is no objection. All commissioners have no objections.

Power Supply Update:

- M. Cloutier informs the commissioners that nothing has changed.
- M. Cloutier also mentions that prices are still moving down and he is still watching to make a move and pull the trigger to buy for January.
- GELD has been receiving more power from a wind farm called Saddleback Ridge in Carthage, Maine.
- Con Ed Development has cut down pine trees on the southern side of the solar farm with the help of an environmentalist. All cut trees were left on the ground when cut at the advice of the environmentalist.

944 Salem Street:

- Mr. Tub is going forward in moving to Unit G.
- M. Cloutier mentions that his rent will not be going up with the new lease.
- S. Labelle asked if Mr. Tub was paying for the renovation.
- M. Cloutier replied yes.
- K. Cross asked about the back door. Is GELD responsible for adjusting how high the door opens.
- M. Cloutier replied no.
- M. Cloutier mentioned we will make room for him to pull in his vehicle by cutting some trees.
- M. Cloutier mentioned that the stairs will be coming out. Making the front of the building more uniform.

- M. Cloutier mentioned that the president of Groveland Auto has a complaint about the dust and would like us to pave.
- GELD has put down calcium chloride to cut the dust but it leaves tracks in the garage and on the pavement.
- S. Labelle asked what GELD rights are. Do we have to pave.
- M. Cloutier relied no.
- K. Cross was concerned about the surface water and where it would go.
- S. Daniels asked where the exclusive use was for this unit.
- M. Cloutier informs the commissioners that the line is to the east of the building.
- M. Cloutier suggests that we could offer to pave the graveled portion that Groveland Auto has exclusive use for the consideration of removing the exclusive use clause. All three commissioners are in agreement that it is a good idea.
- M. Cloutier will keep the commissioners up to date.
- K. Cross asked about the roof and that GELD should do something before the winter settles in and it is too late.
- M. Cloutier mentions that a report was done and the leaks were due to the excessive winter the region had last year. The report says that it should be ok for now. One thing that was explained in detail was the sky lights have old caulking and because of the pressure of ice buildup this is what causes some of the problems last season.
- Dick Briscoe stopped by asking if he was going to maintain the plowing like last year and M. Cloutier told him yes, the same as last year.
- M. Cloutier showed the commissioners a diagram of the layout of building and the changes..... No public bathroom, cut out the kitchenette in lineman room, the brick on the outside was reduced, omitted exterior tenant improvements (but will still patch and paint) and replace the tile in bathroom with waterproof siding. The biggest savings was the HVAC - by replacing the VRF system with a central air system that includes warm air.
- M. Cloutier informed the commissioners that K. Snow was looking into a government web site that has excess office furniture that is greatly reduced.

Manager's Report:

- Finances are looking good. Cash is getting better.
- Looking at the income statement, GELD made a little bit of money on interest and will be more on track by next month per M. Cloutier.
- M. Cloutier mentioned his meeting in Boston with Senator Bruce Tarr and Representative Lenny Mirra.
- K. Cross asked about customers who aren't paying.
- M. Cloutier mentioned that the office has prepared two liens to be process in amount of a little over \$4,000.00. He also keeps the commissioners up to date on the elderly lady who has come in and signed the Cromwell agreement and the department is still going forward with the court date.
- M. Cloutier mentioned that the drop off box was requested to be moved to town hall. This would create new procedures and extra work for GELD to retrieve payments each day. It was suggested that if customers want to drop off a payment than they can at one of the offices in town hall. Maybe Anne could stamp it.
- S. Daniels said that Anne's job isn't stamping and collecting our payments. She doesn't get paid to do that.

- M. Cloutier agreed and mentioned that the girls in the office go down twice a week. Customers can drop them off but they will not be guaranteed discounts.
- K. Cross did mention that's when they pay the bills at town hall on discount day.
- S. Daniels mentioned that someone from our office would need to go every day to pick it up. Instead, perhaps, someone from town hall could drop it off to us.
- M. Cloutier replied that there seem to be many reasons not to do this.

Next month's meeting will be on Wednesday, December 16, 2015 at 4:00 p.m.

- Motion to adjourn the meeting by S. LaBelle at 5:24 pm.
- 2nd by S. Daniels.
- All in favor.

Approval of minutes:

K. K. Cross

Date:

1-16-2015